



Hotel Executive Housekeeper

Posted by: Auders 3000 Ltd

Location: Spruce Grove

Salary: \$36.50 Per Hour

Job ID: YJ4028777

Posting Date: 06-Nov-2025

Expiry Date: 05-May-2026

Education: Secondary (high) school graduation certificate

Language: English

Vacancies: 1

Experience: Fresher (less than 1 year)

Job Type: Full Time

Job Description

hotel executive housekeeper Verified

Company details: **Travelodge by Wyndham Spruce Grove**

Job details

Spruce Grove, AB

T7X 3X3

On site

36.50 hourly / 35 to 40 hours per week

Permanent employment

Full time

Early morning, Evening, Shift, Flexible hours, Morning, Night, Day, Weekend

Starts as soon as possible

1 vacancy

Job Bank #3437446

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

7 months to less than 1 year

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Hotel, motel, resort

Responsibilities

Tasks

- Select and purchase equipment and supplies
- Plan and co-ordinate activities of housekeeping supervisors and crews
- Co-ordinate inspection of assigned areas
- Ensure that safety standards and departmental policies are met
- Co-ordinate maintenance and repair services
- Maintain inventory of supplies, equipment and uniforms
- Supervise in-house laundry services
- Co-ordinate in-house laundry services
- Schedule and assign duties of housekeeping staff
- Co-ordinate dry cleaning and valet services
- Ensure that local health and sanitation regulations are carried out
- Hire, train and supervise staff

Supervision

- 3-4 people

Additional information

Security and safety

- Criminal record check

Transportation/travel information

- Public transportation is available

Work conditions and physical capabilities

- Fast-paced environment
- Attention to detail
- Combination of sitting, standing, walking
- Standing for extended periods

Personal suitability

- Client focus
- Dependability
- Efficient interpersonal skills
- Flexibility

Initiative
Organized
Reliability
Team player

Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

How to apply

Direct Apply

By Direct Apply

By email

suzau@travelodgesprucegrove.com

How-to-apply instructions

Here is what you must include in your application:

- Cover letter

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: suzau@travelodgesprucegrove.com

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